



Outsourced Finance & Accounting Services



BOOKKEEPING

Why Alan Neal & Associates, Inc.

In line with our commitment to serve small and mid-size businesses, Alan Neal & Associates, Inc. (ANA) bookkeeping services offer you complete freedom to stop worrying about financial matters. At ANA, we have experts to assist small and mid-size businesses with their financial requirements. When you reach out to ANA, your bookkeeping is done by qualified professionals – experts in their field – without the added expense of an in-house bookkeeper. You also save precious time hiring, training and retaining staff. Outsourcing your bookkeeping to ANA allows you more time to focus on your business and on your clients.

Advantage ANA

In addition to managing your bookkeeping functions, ANA also provides you with secure online access to your documents from anywhere at anytime. At ANA, we support major software programs such as QuickBooks and Peachtree.

We are committed to accuracy and quality work. More than 95% of our clients renew annually, and more than 50% of our existing clients have added additional services, such as Controller and CFO level services.

Our Services

- Vendor Bills and Payments
- Customer Invoices and Collections
- Bank Reconciliations
- Inventory Management
- Recording and Reconciling Payroll Transactions
- Revenue Reconciliation with Bank Deposits

Call us today for a FREE analysis of your accounting system!
(423) 756-4076

Benefits

- Qualified professionals – without the added cost
- More time for you to focus on your core Business
- Save time in hiring, training and managing the bookkeeping function
- Wide range of bookkeeping solutions
- Accurate and timely reports
- Easy access to online documents from anywhere at anytime
- Secure transfer of online information
- Fast turnaround
- Accurate and up-to-date general ledger

“We utilize Alan Neal & Associates, Inc. Systems in every accounting aspect. Our bookkeeping is accurate and timely. Their turnaround time is Incredible and our ledger is consistently up to date. They have really assisted in streamlining our own internal processes.”

**Gary Headrick, President
Headrick’s Body Shop, Inc.**

About ANA

Businesses who are positioned for growth turn to Alan Neal & Associates, Inc. for scalable, single source business solutions. We provide small to mid-sized businesses with a full range of accounting services, ranging from bookkeeping to CFO services, as well as, accounting systems automation and integration.