



Outsourced Finance & Accounting Services



BOOKKEEPING & ACCOUNTING SERVICES

Your financial data at your fingertips - secure, concise and easy to read

Businesses need accurate and timely access to their numbers. Alan Neal & Associates, Inc. (ANA) provides real-time access to critical, financial data through a convenient and secure portal 24/7/365 so owners and managers can focus on their business. Owners, executives and select individuals may review data safely and securely – from anywhere, at any time.

Boost your confidence in the numbers

At ANA, we eliminate the data integrity risk associated with collecting, mapping, verifying and moving critical financial information. We help you build standardized, repeatable processes and bypass typical inefficiencies in collecting financial data. These transparent processes provide you with more assurance that data is clean and results are accurate.

- End-to-end financial data automation creates a standard process that eliminates variability.
- Data validations and quality checks allow us to identify errors at each step, generate notifications, and reconcile discrepancies.
- Robust reporting through our dashboard allows you to track revenues, cash flows, key performance indicators and operation management reports specific to your industry.

Bookkeeping and Accounting Services

- **Bookkeeping:** Get easy access to qualified, seasoned bookkeeping and accounting professionals without having to hire them. Our bookkeeping services include processing vendor bills and payments, processing customer invoices and collections, preparing bank reconciliations, inventory management, recording and reconciling payroll transactions, and revenue reconciliation with bank deposits.

Benefits

- One-stop service-bookkeeper to CFO
- Accurate and timely information
- Cost-effective back office support
- Third party application integration
- Timely filing and records retrieval
- Improved productivity
- Fast and easy data access
- Greater focus on core competencies
- Optimal data security
- Standardized, repeatable financial processes

Call us today for a FREE analysis of your accounting system

About ANA

Businesses who are positioned for growth turn to Alan Neal & Associates, Inc. for scalable, single source business solutions. We provide small to mid-sized businesses with a full range of accounting services, ranging from bookkeeping to CFO services, as well as, accounting systems automation and integration.



Outsourced Finance & Accounting Services

- **Controller Services:** When your business demands it, we will provide you access to knowledgeable CPA level expertise customized to fit your needs. Our services include supervision and review of accounting staffs' work, ensuring accurate recording of revenues and expenses, fixed asset management, reconciliation of all balance sheet accounts, preparation of adjusting and closing entries, and preparation of financial statements.
- **CFO Services:** Let our professional and experienced team of financial experts perform your CFO-level functions when required. Our CFO services can be customized to fit your needs and include budgeting and forecasting, cash flow management, key performance indicators, financial analysis and modeling, financing, and special projects.
- **Automation & integration:** We will develop customized accounting systems to meet your accounting needs, as well as, assist with accounting software selection and implementation, data entry and conversion services, integration with third party applications, e-commerce, and QuickBooks training.

**Call us today for a FREE
analysis of your
accounting system
(423) 756-4076**

Testimonials

“Alan Neal & Associates, Inc. is our entire bookkeeping, accounting, and business advisory source. In addition to fulfilling all of our bookkeeping, accounting, and CFO needs, ANA professionals provide us with sophisticated monthly financial analysis that helps us manage our business more efficiently.”

**Allison Gilbert, President
Chicks Lumber Company**

“Alan Neal & Associates, Inc. can make a significant difference in the growth and success of a business. Similar to having a dedicated team of financial experts in your company, Alan Neal & Associates, Inc. provides the opportunity to have financial expertise without having the fixed overhead for this level of talent. Their knowledge in finance, accounting and business and their commitment to integrity has been a huge factor in our organization’s development and growth.”

**Dr. Leslie Segraves, Executive Director
and Founder, 1040 Connections, Inc.**

“One of Alan Neal & Associates, Inc. greatest strengths is their ability to understand the whole business, its processes, systems and its metrics from supplier through customer. They automate the processes as much as possible. This greatly reduces the risk of error, making us more efficient as a business.”

**Dick Lafollette, CEO
Air & Hydraulic Equipment, Inc.**

TAKE A RISK-FREE TEST DRIVE

**We’ll analyze your accounting systems & business processes for free.
(\$2,700 value)**

240 Forest Avenue, Suite 202, Chattanooga, TN 37405 / 423-756-4076
advisors@alanneal.com / www.alanneal.com